**Summary of the Tibetan Buddhist Society COVIDSafe Plan 10 April 2022**

The plan has been developed using the current government template and includes both mandatory requirements and recommendations.

**Mandatory Requirements**

**Management of COVID cases**

TBS requires people at the centre who develop COVID19 symptoms to isolate at home and to get tested according to government directions.

Anyone developing symptoms is required to notify TBS staff (listed) so that the Heath Department can be notified.

TBS will also reschedule classes and events as appropriate and move online if required.

**Vaccination**

TBS volunteers must have received at least two doses of an approved COVID19 vaccine (or have a medical exemption) and provide evidence in the form of a vaccination certificate (digital certificate on mobile phone app) or exemption to the listed people for recording in a register.

This register only records the volunteer’s name, the evidence provided, the number of doses received and the name and date of the person who sighted it. The details contained in an individual’s record are available to that individual on request in accordance with government privacy requirements. The full privacy notice for the register is included overleaf.

**Recommendations**

**Face masks**

The wearing of face masks is recommended for the religious sector. TBS encourages the wearing of face masks indoors; particularly where social distancing may be difficult.

**Indoor air quality**

For classes and events ventilation will be improved by opening of ground floor and upper floor windows commensurate with the occupancy. The adequacy of fresh air will be checked using a CO2 monitor.

**Social distancing**

The temple seating is set up with 1.5m distance and capacity limits are specified for both the shop and the toilets.

**Privacy collection notice for the TBS Vaccination Register**

This information is being collected to comply with the Chief Health Officer’s COVID-19 Mandatory Vaccination (Workers) Directions, a direction made under the Public Health and Wellbeing Act 2008.

We may share all or part of this information with the State of Victoria including government departments and agencies to confirm compliance with the COVID-19 Mandatory Vaccination Directions.

This information must be provided for all workers leaving home to undertake their work, unless a valid medical exemption is provided.

All details will be recorded and securely kept for the duration necessary to confirm compliance with the COVID-19 Mandatory Vaccination (Workers) Directions.

Any personal or health information (including about vaccination status) collected, used, managed, stored, disclosed, or transferred will be in accordance with relevant Federal (Privacy Act 1988) and Victorian (Privacy and Data Protection Act 2014, Health Records Act 2001) legislation. This includes informing workers about why their COVID-19 vaccination status is being collected, collecting only the minimum amount of information required, disclosing the information on only a ‘need-to-know’ basis and taking reasonable steps to keep the information secure.

If you have any questions about how your personal information will be handled or would like to gain access to your personal information, you can contact: contact@tushita.org.